



2542 17<sup>th</sup> St. Sarasota, FL 34234 941-365-5757 FAX 941-365-5959

### Application for Employment & Questionnaire

Name:	Soc. Sec. No.:	- -
Present Address:	City:	State:
Phone Number ( )	Referred by:	

**EMPLOYMENT DESIRED**

Position: \_\_\_\_\_ Date You Can Start: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
 Full/Time Part/Time Amount of Hours Desired per Week: \_\_\_\_\_ Pay Desired: \$ \_\_\_\_\_ per week  
 Are you Employed: Yes No If yes, may we inquire of your present employer? Yes No  
 Do you have any schedule restrictions on SAT SUN MON TUES WED THURS FRI If Yes, when: \_\_\_\_\_  
 Are you attending or planning to attend school? Yes No If yes, when: \_\_\_\_\_  
 Have you every applied at Decor Direct before? Yes No If yes, when: \_\_\_\_\_  
 Have you ever been convicted of a felony? Yes No If yes, please describe: \_\_\_\_\_  
 Do you have a valid Motor Vehicle Drivers License? Yes No Number: \_\_\_\_\_ State: \_\_\_\_\_ Class: \_\_\_\_\_

Name and Location of School	Dates Attended	Did you Graduate	Subjects Studied
High School			
College			
Trade/Voc.School			

**Employers (Current & Former) (please complete wage, position and reason for leaving)**

Date Mo./Yr.	Employer Name, Phone & Contact	Wages	Position	Reason for Leaving
From: To: Duties:				
From: To: Duties:				
From: To: Duties:				
From: To: Duties:				

Describe any pertinent prior experience with each skill set, on a 1 to 10 scale (1 being most experienced). Please fill out completely, USING EXAMPLES from your prior experiences. (Feel free to attach extra pages if you need more room)

- What types of motor vehicles have you driven/do you have experience with delivery vans/trucks and if so, what type? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Special Certifications/Licenses/Equipment (such as forklift, CDL, pallette jacks, moving equipment)

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- Shipping and Receiving

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- Inventory Pricing/Restocking

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- Merchandising

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- Sales & Customer service

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- Planning, organizing & co-ordinating

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- Handyman Skills/Furniture Repair or Refinishing

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- Deliveries

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- Telephone Skills

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- Computer Software and Hardware/Type of Use

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Internet Experience/Type and Quantity

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Appt. scheduling

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Group promotions

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Publicity/Flyer distribution

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Research and bid out projects and outside services (such as printing, telephone service, other outside services)

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List any Special Skills/Attributes

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Beside monetary enrichment, what else do you look forward to receiving from your work?

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Please describe your qualifications, temperament, or any special skills that may enhance your contribution to the company. If more space is required, feel free to use extra pages.

What is your philosophy of life?

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What one word best describes you? Please explain.

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If you were a car, what make and model would you be? Why?

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List a few of your pet peeves.

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If you were going to spend a month in space and were allowed to take only 3 personal belongings, what would you bring? (Assume that food, water and other necessities are provided.) Please explain your selections.

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Fill this box with something that pleases you.

***PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY***

In consideration of my employment, I agree to conform to the policies and procedures of the company. I understand that in accepting this application, the company is in no way obligated to provide me with employment and that I am not obligated to accept employment if offered. Furthermore, if employed, I understand that I am employed at will and that my employment and compensation can be terminated with or without cause, and with or without notice at any time. I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any falsified statements on this application or omission of fact on either this application or during the pre-employment process will result in my application being rejected, or, if I am hired, in my employment being terminated. I also understand that any offer of employment is conditioned on the completion of pre-employment tests and documentation, and I will, upon request, sign all necessary consent forms. I authorize investigation of all statements contained herein, including department of motor vehicle records, credit history, and background checks, and authorize employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_